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| **Meeting Logistics** |
| **Organizer:** | Marci Roth |
| **Time:** | 1:00 PM- 2.00 PM EST |
| **Date:** | October 22,2020 |
| **Location:** | Remote- Zoom Meeting |
| **Next Meeting:** | TBD |

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|  **Attendees** |
| Dana Radford – KY | Duane Fontenot—APHSA | Mellisa Cheek- KY |
| Krishna – Texas | Martha Dolan - RI | Kimberley Chambers – Delaware |
| Praveen Kumarapuram - NC | Sam Brandenburg - Indiana | Denise Ceder- Texas |
| Mary Griffin – Colorado | Charles Gentemann, MD  | Tom Unger - Minnesota |
| Robert Haughton – WV | Laurie Baker – TN | Suresh – MA |
| Anandhi Rajamani – AL | Andrea Mitchell- WV | Eric Nixon - CT |
| Nicki McTavish - Missouri | Mike Casey-DE | Sharon Curry - MA |
| Mike Palmer – Minnesota | Christel Davis - DE | Sheley Hayes – Indiana |
| Marci Roth - APHSA | Connie Rogers - Alabama | Vonetta Martin – MD |
| Srini Venkatesan Maine (Deloitte) | Karen Austin, Louisiana | Sara Hill, Texas |
| Marci Roth | Raghu Govindaraj | Susmiitaa Linga |
| Vikram Bhatia | Swathi Reddy Duvvuri |  |

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| **Meeting Objectives:** |
| To discuss on the technical updates, existing issues, resolutions and the IEDP update for Neice 2.0. |
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| **Agenda** |
| * Technical Issues and Updates
* Existing states updates: ID, IN, KY, MO, NC, OH
* Testing phase: MA & MN
* Development phase: AL, AZ, CT, LA, ME, TN, TX, WA, WV
* Planning phase: CO, DE
* Prior Issues Resolution Status
* Multiple files resolution update
* Development site, Azure issue
* IEPD Update
* Secure Document Delivery Portal - Update
* Other?
* Action items summary
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| Agenda Item | Discussion |  Action Items |
| Technical Issues and Updates | * Indiana to Missouri. There are around 28 identical transmittals being transmitted to Indiana from Missouri without any documents. The case was rejected, and the new case was created as the duplicate transmittals are with unique transmittal ids.
* KY received 6 Blank transmittals in over 9000 transmittals received so far from clearing house from states like IN and OH. Tetrus confirmed that Clearinghouse does not process a blank transmittal and the logs showed that there is no issue with the XMLs, and everything looks good.
* ME checked with the consideration of Race as the mandatory field along with sex and acceptance of the multiple races.
 | * Indiana would get in touch with the MO technical team and will provide the information required to resolve the issue.

Tetrus requested a copy of transmittal list to investigate if needed.* Ky is researching the issue to know the root cause. Once researched they would schedule a call.
* Tetrus would send a sample document to confirm the one to many elements’ logic.
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| Prior Issues Resolution Status | * MA updated progress on the placement decision transmittal. Questions related to the change of the placement resource name have been answered by Tetrus along with the inputs to send an Additional Information transmittal to the sending state and the state will update the resource name on their end. The updated name in the Home Study Response will not affect the transmission as Clearinghouse does the verification by the NCH PR ID. and explained how the HS response will be associated with the state id in the clearing house.
* MN update on moving to the internal QA environment by Nov 4th, 2020 and into the production in the first quarter of 2020
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| Multiple files resolution update | * Multiple transmittals transmitted from GA to Ky. Most of the documents being more than 6mb/7mb could not be combined, the algorithm checked the pattern of the documents and sent them as separate transmittals considering the size of the file.
* The smaller documents which could have been combined, but that did not happen. This resulted in sending each document in the transmittal resulting in multiple transmittals.
* This could be expected in future as there will not be any change in the algorithm for Neice 1.0
 | * User story have been created to resolve this item for the Neice 2.0
* The new version of algorithm would be implemented for Neice 2.0 which would discrete the documents from the different sets and would combine them in future.
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| Development site, Azure issue | * Dev instance of cloud CMS was down for some time.
* Guest OS hosting on the azure servers did not publish few libraries on the new update Microsoft implemented. Tetrus included libraries in the application deployment which resolved the issue
* UAT and Production has no impact
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| IEPD Update | Tetrus provided update on the IEPD as follows* Final updated document being sent to children’s bureau and waiting for approval.
* Tetrus walk thorough the IPED update changes.
* The states can start with, Change log in the IEPD folder

(NC): Is it required for all states to implement the new IEPD?Tetrus is currently looking forward to support both version of IEPD and expects states to start using new version of IEPD to utilize the new features. New IEPD has new version of 100A and 100B documents. A translation service is built for the existing state and the process will be seamless. The conversion from 1.0 to 2.0 and 2.0 to 1.0 in handled in the translation service.  | * 100 A and the 100 B attached in the Neice IEPD folder sent to the states needs to be updated.
* Tetrus will send a mapping document and the change log for the states once ready.
* Tetrus will work with the states for the IEPD update to be implemented.
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| Secure Document Delivery Portal - Update | * Tetrus provided information on Clearinghouse states being onboarded on to the Secure document portal
* States onboarded- OH and KY
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