National Electronic Interstate Compact Enterprise

Data Migration Steps from M/CMS to NEICE Clearinghouse

Version 1.0

Data Migration Steps from M/CMS
To NEICE Clearinghouse

Overview

The documents provides the outline of the steps required for migrating all the data from M/CMS database to the newly developed state CCWIS database. This document assumes that the state has already implemented the NEICE Clearinghouse 2.0 interface within the CCWIS system and has the required data model for mapping and loading the data from M/CMS to the CCWIS system.

NEICE Clearinghouse State Data Migration Steps

State Responsibility	NEICE Team Responsibility
Test Conversion Steps	
	Provide export files from the state's NEICE M/CMS Test Environment.
State to review the export files, develop a process to load the data into their state's test database.	Support the state with any data migration questions.
Once the data is loaded, export and send all mapped state IDs corresponding to the Interstate IDs for the child, Placement Resource and Case.	The States IDs will be updated corresponding to the Interstate IDs in NEICE Clearinghouse.
Test the loaded data through the state system and test transmittals with NCH Migrated cases.	Support state migrated case testing in the Test environment.
Go Live Migration Planning	
Once the testing is successfully verified, state to finalize the data migration and conversion window for converting from M/CMS to NEICE Clearinghouse.	Works with the state to identify the conversion window and dates.
Notification to all the state users regarding the conversion window.	Notification to all the participating states regarding the conversion window and the state will not be able to process the cases during the conversion window.

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State Responsibility	NEICE Team Responsibility
Production Conversion Steps	
	The state will be taken Offline from M/CMS.
	Provide export files from the state's NEICE M/CMS Production Environment.
State to review the export files and load the data into their state's Production database.	Support the state with any data migration issues.
Once the data is loaded, export and send all mapped state IDs corresponding to the Interstate IDs for the child, Placement Resource and Case.	The States IDs will be updated corresponding to the Interstate IDs in NEICE Clearinghouse.
	Provision state in NEICE Clearinghouse.
Verify the loaded data in the state system by sending transmittals on the migrated cases in production.	Work with the state to validate the conversion.