

Correcting Receiving State Agency and Receiving County for Decentralized States

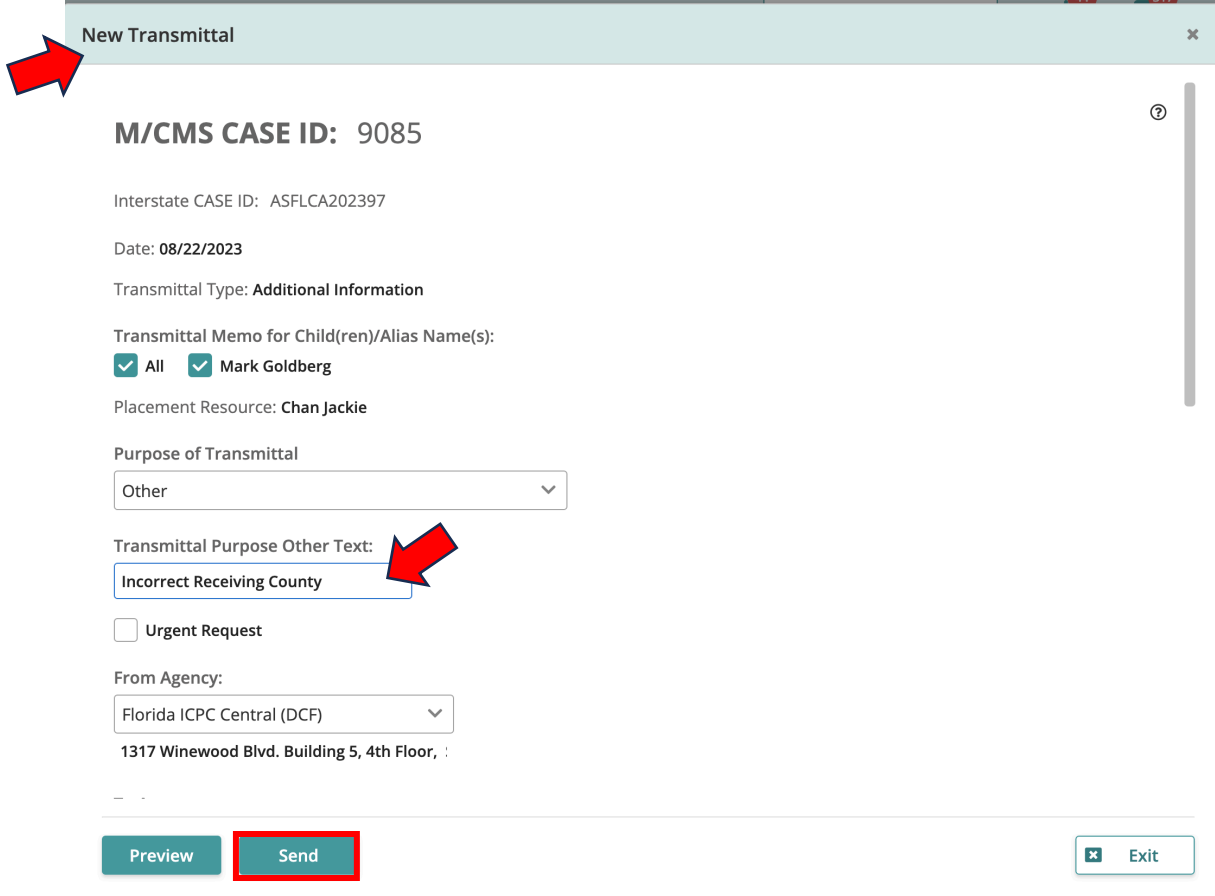
Purpose: The purpose of this job aid is to provide guidance on steps needed to correct a case that has been sent to the wrong county in a decentralized state when it is discovered by the receiving state or sending state.

Job Aid: Decentralized County receives a case intended for another County or State

In decentralized states, cases are sent directly to county agencies. When a case is received by the wrong county agency, the Sending State should be notified. The Sending State can make a simple correction when notified of this error.

If the wrong Receiving County discovers the error, they should:

1. Notify the Sending State using an Additional Information transmittal.



New Transmittal ×

M/CMS CASE ID: 9085 ?

Interstate CASE ID: ASFLCA202397

Date: 08/22/2023

Transmittal Type: **Additional Information**

Transmittal Memo for Child(ren)/Alias Name(s):

☒ All ☒ Mark Goldberg

Placement Resource: **Chan Jackie**

Purpose of Transmittal

Other ▼

Transmittal Purpose Other Text:

Incorrect Receiving County

☐ Urgent Request

From Agency:

Florida ICPC Central (DCF) ▼

1317 Winewood Blvd. Building 5, 4th Floor, :

Preview **Send** × Exit

2. Sending state will send a Homestudy Update transmittal to the correct county ICPC agency following the below steps:
 - a. Go to the Case Details tab on the case and select the correct Receiving Agency and correct Receiving County.
 - b. Go to the Communications tab and send a Home Study Update transmittal to the correct Agency.

If the Sending State discovers the error, they should:

1. Send Additional Information transmittal to the Receiving Agency describing the error.




To Agency:

CA Alameda County ICPC x v

Po Box 917 Oakland CA 94604

2. Go to the Case Details tab and select the correct Receiving Agency and correct Receiving County.



M/CMS CASE ID: 9085

Case Details Children In Case Documents Communications Notes Access Add a Child

Sending Case

M/CMS CASE ID: 9085 Case Created: 08/06/2023 Child(ren): Mark Goldberg (12/05/2022) ^

Interstate CASE ID: ASFLCA202397 Type of Care: Foster Family Home [Withdrawn]

Receiving State: California Placement Resource: Chan Jackie

Receiving Agency: CA Amador Count...

Status: ACTIVE

Update Status View History

Florida ICPC Central (DCF) Leon x v

State Case ID

Date Identified for ICPC

* Case Received Date

08/06/2023

Preliminary Documents Received Complete Case Received

08/06/2023

RECEIVING INFORMATION

* Receiving State California

* Receiving Agency CA Los Angeles County ICPC x v

* Receiving County Los Angeles x v

3. Go to the Communications tab and send a Homestudy Update transmittal to the correct Agency.

New Transmittal



M/CMS CASE ID: 9085



Interstate CASE ID: ASFLCA202397

Date: 08/22/2023

Transmittal Type: Home Study Update

Transmittal Memo for Child(ren)/Alias Name(s):

☒ All ☒ Mark Goldberg

Placement Resource: Chan Jackie

Purpose of Transmittal

Sending 100A Home Study Update

☐ Urgent Request

From Agency:

Florida ICPC Central (DCF)

1317 Winewood Blvd. Building 5, 4th Floor, :

To Agency:

CA Los Angeles County ICPC

1933 South Broadway, 5th Floor Los Angele

ATTN:

CC (Note you can only CC within State):

Delete

Add

Preview

Send

Exit