

# TECHNICAL ADVISORY COMMITTEE

**MINUTES Date: 6.29.2023**

<b>Committee Members-Voting</b> <i>* (Member not present)</i>	<b>Committee-Non-Voting Members</b> <i>* (Member not present)</i>
<b>Leigh-Anne Bordas, ME</b>	<b>Spencer Wilder, ACYF &amp; Alex Kamberis, ACYF</b>
<b>Shernelle Crawford, MD (TAC CHAIR)</b>	<b>Ray Davidson, APHSA *</b>
<b>Andrew Tyler, WI *</b>	<b>Carla Fults, APHSA</b>
<b>Brain Thatcher, NJ</b>	<b>Marci McCoy-Roth, APHSA-NEICE</b>
<b>Pamala Grambrell, LA</b>	<b>Lynnea Kaufman, APHSA-NEICE</b>
<b>Heather Spencer, OH, Immediate Past President AAICPC</b>	<b>Marcus Robinson APHSA-NEICE</b>
<b>Shannon Freeman, WA, current AAICPC President</b>	<b>Bertha Levin, APHSA-NEICE*</b>
<b>RECORDING LINK BELOW:</b>	<b>Duane Fontenot, APHSA-NEICE</b>
<a href="https://aphsa.zoom.us/rec/share/rA6UWnz7sW5EpaOv1vQv1jF6kelzubtpzI6CjlvLM7YMnOg9NOz1YMBj57pvOwiL.Q-9reanqll_q2ftV">https://aphsa.zoom.us/rec/share/rA6UWnz7sW5EpaOv1vQv1jF6kelzubtpzI6CjlvLM7YMnOg9NOz1YMBj57pvOwiL.Q-9reanqll_q2ftV</a> Passcode: DKmXi30@	

## Agenda

1. Welcome
2. Selection of TAC Chair
3. Review Logistics for the September in person meeting
4. Current status of states on-boarding to NEICE NCH or MCMS
5. Discussion of current technical questions
  1. Transition from NEICE NCH v1.0 to NCH v2.0
  2. Should states transition from NEICE CMS to NEICE NCH
  3. NEICE platforms cost
6. Questions
7. Next Steps

## Welcome:

- The meeting was started off by Duane Fontenot. He welcomed Shannon to the call as the new AAICPC President. She gave a little introduction to her background.
- Pamala Gambrell (LA) also gave an introduction of herself. She is an IT Manager in LA
- Duane stated that Andrew was not able to attend today's meeting.
- Everyone was offered the opportunity to introduce themselves and their respective positions within their organizations.
- Duane highlighted some information from the previous meeting regarding the goal of this committee as advisors. Duane emphasized that from conception, we have partnered with various groups associated with the project. We now want to be able to have the users to help in determining how the project advances in the future. We look for your guidance to bring questions to the table and not strictly depend on the vendor's choice of action. He spoke to how the committee will make recommendations and how those recommendations will be sent to the Executive Committee

## Selection of TAC Chair:

- Duane pivoted to introducing how the team will be led by establishing a TAC Chair. There was one person that volunteered to be Chair. Duane allowed the individuals to express themselves in wanting to lead the team.
- Shernelle presented why she would like this opportunity to be the TAC Chair
- It was determined that a vote will be taken on a president. Duane opened the floor for any other members that would want to be the Chair. There were no responses or other candidates nominated.
- Duane asked all the voting members that were in favor of Shernelle Crawford becoming the Chair. There were all "yes" responses and there were not any "no's". APHSA staff does not vote.

## Review Logistics for the September in-person meeting

- Duane moved to the next agenda item regarding the September meeting. It will be in person. Topics to bring out:
  - a. How much time for the meeting
  - b. Logistical Cost (refreshments, water, etc....)
  - c. What materials need to be made available?
  - d. Technical presentations by the vendor or information
  - e. Travel and hotel reservations (APHSA will work with the events team to submit the names of everyone on the committee to the events team. Marci stated: We will cover your flight and hotel and ask that folks arrive on the 9th. We will also cover your registration fee for ISM)
- Marci asked what amount of time is needed and what APHSA will cover as regards to lunch, technical equipment needed for the ISM meeting
- Marci started the recording.

- Leigh-Anne also talked about overlapping meetings with the Federal Partner. Duane would prefer to have the meeting in the morning. Marci suggested maybe 9am to 1pm on Sunday Sept. 10, 2023. Everyone agreed with this time.

## Current Status of States On-Boarding to NEICE NCH or MCMS:

- The next item on the agenda was the Status of Onboarding states. Duane expressed how AL has now successfully converted to a NCH state.
- Lynnea shared her screen showing the current map and how each state is connected. There are 12 NCH, 15 MCMS, and 15 CMS states. (See screenshot below) Lynnea gave an update on the status of the states. The link was added to the chat by Marcus.  
<https://support.neice.us/support/solutions/articles/6000228357-states-live-on-neice-map>
- Lynnea stated that we do have 3 states with signed MOU's OR (MCMS), MT (MCMS) and DE (NCH) and will be joining soon. OK and CO are also working on becoming a part of the NEICE. There are 49 of the 58 CA counties on NEICE.
- Marci asked if we needed to explain what the Secure Document Portal (SDP) is. The committee agreed, yes. Marci explained the SDP and its purpose in connecting states that are in the process of fully joining NEICE as a "live" state.

## Discussion of Technical Questions:

- The next agenda item is discussing technical questions.
  - a. Transition of states from 1.0 to 2.0. Duane explained that the deadline for the end of the bridge is Aug. 2024. APHSA has given a deadline date for states to be converted for May 2024. Duane explained how this process works as a state prepares to upgrade to the 2.0. The 9 states are ID, IN, KY, NC, MN, ME, WV, OH and MO. Leigh-Anne explained how this process is going for ME. She explained that there is no "good guidance" for this process. Brian asked in the chat what the difference is between the 2.1 changes and transition to 2.0. Lynnea placed in the chat that the 2.1 release was a product improvement release for M/CMS. The 2.0 conversion process is specific to NCH states. The technical team agreed to dive into this and working with the states on the technical issues. Marci suggested getting with Tetrus to see if any adjustments need to be made as states prepare to make this change. Hopefully, that change can be made before September to be provided to the states. If Tetrus can send out this information so that states can begin looking. Shernelle made a recommendation about what information we want to further and get the needed feedback so that we can begin this process between now and September. The following people agreed in the chat: Leigh-Anne and Brian others agreed verbally. Marci stated we will write to Tetrus to get this information out to them within the next two weeks. Brian asked Duane to re-state the deadline. The deadline is May 31, 2024.

1. Transition from NEICE NCH v1.0 to NCH v2.0
2. Should states transition from NEICE CMS to NEICE NCH

### 3. NEICE platforms cost

- Duane moved to the next agenda item of states transition from NEICE CMS to NEICE NCH. Duane explained this regarding MCMS or NCH and the cost. He asked for suggestions regarding this.

Carla stated that some systems are transitioning to clearinghouse platforms. They wanted to do some research or have some experts speak to this committee to see what the future is. Can some of the state people speak to this, if possible, on what is cutting edge and what is the future of operating in the cloud. Carla thinks this will be helpful. Marci added that this is a critical area for guidance for this team to help engage on this. Marci shared her screen. She gave historical aspects on the different ways to connect and the Children's Bureau recommendations regarding single history and how we got to this blended model. Some other Compacts like ICJ use a platform that may not cost as much compared to the NEICE. So, this is an important issue regarding the system and the expense of the NEICE. The AAICPC and Guidance Committee asked for a cost analysis to be done to maintain these platforms. Marci shared her screen on the current cost breakdown. Carla also added that the Compact administration is looking for cost effectiveness, but also the vision which is to interface and exchange information with one another. Other Compacts are also exchanging information but may not have an operation cost like the NEICE. Carla stated that she cannot speak to all the specifics of those systems. They may not be as complex as the NEICE, but they are able to do the things we are doing at a fraction of the cost. The AAICPC Executive Committee wants to get underneath to look at the cost factors to see what can be done. She stated that without the help from the Children's Bureau, the system may not be sustainable. This committee will help to serve in making recommendations on helping the AAICPC make decisions, on how to address the financial issue.

- Duane stated that we may meet more. Shernelle agreed that we should meet again before the Sept. meeting.
- Brian added that this is something that the community needs to better understand.
- Leigh-Anne stated what is the best way to address this to make a recommendation by looking at what states are working to implement their CCWIS systems. She would like to know where states are in the process of upgrading their systems.
- Marci stated that we will get that information together on where states are from the Children's Bureau and send it out via email.
- Lynnea added the following link in the chat regarding tracking CCWIS projects for the states: <https://www.acf.hhs.gov/cb/training-technical-assistance/ccwis-status>  
That link is to the ACH website where they track CCWIS.

### Questions:

- Duane asked for any additional questions and thanked everyone for their participation and expertise, as well as Shernelle for leading this committee.
- Shernelle closed the meeting by thanking everyone and looking forward to working with everyone. Shannon also thanked everyone.

## Next Steps:

TASK	Person (s) Responsible	Due Date	Notes/Updates
Check with Tetrus on how for guidance information on transition from 1.0 to 2.0	Marci/Lynnea/Marcus	September 2023	The APHSA team met with Tetrus and agreed to have a national meeting to provide guidance to states. The meeting will need to be scheduled.
Research or have experts speak to the TAC regarding the future of operating in the cloud.	Duane	Ongoing	Can any state people speak on this to provide information?
Research of other Compact systems cost (ICJ, ICAMA) compared to NEICE	Marci/Carla	Not determined	This is an important issue regarding the system and expense of the NEICE.
Set a meeting before the September meeting at ISM	Duane/Shernelle	July/August 2023	Focus on operation cost and state CCWIS system upgrades
Gather information from Childrens Bureau on states CCWIS projects	Marci		<a href="#">CCWIS Status   The Administration for Children and Families (hhs.gov)</a>