

Meeting Logistics	
Organizer:	Marci Roth
Time:	1 pm EST
Date:	07/20/2023
Location:	APHSA Zoom Call
Next Meeting:	Sept 21 2023.

Attendees		
Bertha Levin	Lynnea Kaufman	Duane Fontenot
Marcus Robinson	Duane Fontenot	yashwanth koleti
Charles Gentemann	Candice Nahler	Heather Spencer
David Minko	Angie Stackhouse	Sara Lovorn
Ron Sharr	Taylor Ziesemer	Siva Adireddy
max daniel	Dana Radford	Kimberlee Pepper
Erica Cabrera	Connie Rogers	Chris Cawthon
Kevin Sanders	Karen Austin	Ryan Perreault
Michele Lidle	Cory Ozment	Revikrishnan Balakrishna Pillai
David Minko	Saurabh Deshpande	Taylor Ziesemer
Michele Ainsworth	Tetrus-Raghu Govindaraj	Tetrus- Tom Livoti
Tetrus - Susmita Linga	Tetrus – Swathi Reddy	

SUMMARY:

The meeting focused on the technical specifications for the Neice clearinghouse interface. The key changes in the IEPD include the version upgrades, domain and name changes, and updates to fields and codes. Sending preliminary reports and the possibility of adding alerts for the Homestudy requests in future implementations were discussed. The detailed information about every transmittal type and the change in the text fields to enumeration were explained. The main objectives were to discuss the specification, server migration deadlines, and API key generation, along with the mandatory fields for the home study update. The team confirmed the most recent versions of 100 A and 100 B with the latest changes implemented with IEPD. The meeting concluded with a commitment to assist states with the conversion process.

OUTLINE:

Introduction/Purpose of the Neice Technical Advisory Committee	<ul style="list-style-type: none"> The Neice Technical Advisory Committee is a new group formed by the Neice Guidance Committee to make technical decisions for the future of Neice. The committee will advise and make recommendations on the technical content and the future direction of the Neice.
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Technical Specifications Interface Document Presentation.	<ul style="list-style-type: none"> • Raghu Govindaraj and Susmita Linga presented the technical specifications interface document for NCH 2.0. • The presentation included an in-depth discussion of the technical specifications, highlighting key components and their relevance.
Highlights of IEPD Changes	<ul style="list-style-type: none"> • Version number upgrade from 1.0 to 2.0 • Primary change in all the Child Elements moved from CYFS domain namespace to HS domain namespace. • ICWA Eligibility is now an enumeration (Yes, No, Pending) instead of a Boolean true or false • Title IVE which used to be a Text string is now changed to an enumeration of (Yes, No, Pending) • Type of care which used to be a combination of enumeration and text fields is all now a single enumeration under the • NEICE extension subset • Relationship Text and Disposition Text fields that used to be a free text field is now a more streamlined enumeration type. • with standard values • Gender added as an additional field to the Sex field based on the new 100A. • NEICE document enumeration has been cleaned up with a new set of enumeration values approved by the NEICE user. • group and other enumerations updated. • Termination Reason Codes have been updated for Form 100B. • Addition of new elements to support the newly approved 100A and 100B forms. • Addition of new elements to support the Private / Public indicator. • Transmittals support an element to better describe the purpose of transmittal. • A transmittal field to indicate provisional decision being sent for safe and timely act.

Review of the NEICE Clearinghouse 2.0 Interface Mapping Document	<table> <tr> <th>Tabs</th><th>Description</th></tr> <tr> <td>Transmittal Summary</td><td>This section is a common and mandatory for all transmittals</td></tr> <tr> <td>Transmittal Attachment</td><td>This section is common for all transmittals but optional and may not be sent if there are no documents in the transmittal</td></tr> <tr> <td>Home Study Request - Update</td><td>This section is for the Homestudy Request transmittal to send the 100A-Initial and corresponding documents to initiate a home study and homestudy Update to send updates on the home study request that was sent.</td></tr> <tr> <td>Home Study Response</td><td>This section is for the Homestudy Response transmittal to send the 100A-Completed and corresponding documents to inform the sending state of the homestudy decision.</td></tr> <tr> <td>100B - Placement</td><td>This section is for the Placement Decision transmittal to send the 100B – Placement as an Initial Placement for the child.</td></tr> <tr> <td>100B - Change</td><td>This section is for the Placement Decision transmittal to send the 100B – Change as a Change Placement for the child.</td></tr> <tr> <td>100B - Closure</td><td>This section is for the Placement Decision transmittal to send the 100B – Closure as a Placement Closure for the child.</td></tr> </table>	Tabs	Description	Transmittal Summary	This section is a common and mandatory for all transmittals	Transmittal Attachment	This section is common for all transmittals but optional and may not be sent if there are no documents in the transmittal	Home Study Request - Update	This section is for the Homestudy Request transmittal to send the 100A-Initial and corresponding documents to initiate a home study and homestudy Update to send updates on the home study request that was sent.	Home Study Response	This section is for the Homestudy Response transmittal to send the 100A-Completed and corresponding documents to inform the sending state of the homestudy decision.	100B - Placement	This section is for the Placement Decision transmittal to send the 100B – Placement as an Initial Placement for the child.	100B - Change	This section is for the Placement Decision transmittal to send the 100B – Change as a Change Placement for the child.	100B - Closure	This section is for the Placement Decision transmittal to send the 100B – Closure as a Placement Closure for the child.		
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Connecting to NCH 2.0	<ul style="list-style-type: none"> • States need to provide a public IP address for connection to the clearing house. • The minimum supported HTTP security version will be TLS 1.2, and two-way SSL certificate exchange is no longer required in version 2.0. • State IP addresses will be whitelisted on the Neice Clearinghouse firewall for connection. 																		
Interface Mapping Document Transmittal summary	<ul style="list-style-type: none"> • The interface mapping document contains tabs for the different transmittal types, each describing the structure of the transmittal, and includes information on the mandatory fields, data types, enumerations, and any modifications or new fields added in version 2.0. • The transmittal summary and the transmittal attachments are common for all the transmittals. 																		

Handling of Optional fields in XML	<ul style="list-style-type: none"> Optional fields in the XML can be handled by treating null values or non-existent nodes as optional.
API Key Generation	<ul style="list-style-type: none"> For load-balanced setups with a single egress point, a single API key is sufficient. For DR setups with multiple IP addresses, separate API keys may be required.
Interface Mapping Documentation Overview	<ul style="list-style-type: none"> The interface PDF document provides a high-level structure of the transmittals. The Excel sheet provides a detailed breakdown of each field and its requirements, and the complete schema set is available for reference.
System Update for New Fields	<ul style="list-style-type: none"> States transitioning from 1.0 to 2.0 should use the new 100 A and 100 B forms, and all the new fields identified in the documentation need to be added to the system.
Data Fix for Existing Cases	<ul style="list-style-type: none"> Existing cases using the old forms will need to backfill data for the new fields. States should ensure that the new 100 A and 100 B fields are populated correctly, as this is necessary for transmitting the updated data accurately.
Collection of Mandatory Fields for Home Study Update	<ul style="list-style-type: none"> If the field is mandatory in Neice 2.0 and not currently collected as a part of Neice 1.0, it must be collected to ensure the transmittals go through for the home study update.
ICPC Case and Grouping of Children	<ul style="list-style-type: none"> The ICPC case can include sibling groups placed with the same placement resource and for the same type of placement. Multiple children can be added to the home study request/update and sent to another state.
Handling Unknown Child Name Values	<ul style="list-style-type: none"> The standard practice for naming babies is to use the last name of the parent and 'baby' as the first name. Most of the states follow this convention when the name of the bay is not known at the time of entry into the system.

Assistance with State Conversion Process	<ul style="list-style-type: none">• Tetrus will go through the same steps with every state that is connecting to the new system and provide guidance throughout the migration process.
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