**NEICE Clearinghouse Direct 1.0 to 2.0 Technical Call**

**October 11, 2023, Minutes**

**Meeting recording and transcript link:** [**https://www.youtube.com/watch?v=l6vSwsFtkKU**](https://www.youtube.com/watch?v=l6vSwsFtkKU)

**Meeting Facilitator:** Duane Fontenot, APHSA

**Tetrus:** Raghu Govindaraj, Susmiitaa Linga, Tom Livoti

**APHSA:** Marci Roth, Lynnea Kaufman, Marcus Robinson, **\***Bertha Levin, Carla Fults

**AAICPC President**: **\***Shannon Freeman, WA

**\*Member not present**

**State Members:**

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| **State:** | **Members:** | **Present:** |
| **Idaho** | Carissa Decker |  |
| Clint Walker |  |
| Siva Adireddy |  |
| **Indiana** | Bob Braun |  |
| Don Travis |  |
| Doug Dicks |  |
| Lester Gram |  |
| Sam Brandenburg |  |
| Waylon James |  |
| **Kentucky** | Dana Radford |  |
| Lisa Shaeffer |  |
| Sara Lovorn |  |
| Sudharsan PJ |  |
| Saurabh Deshpande |  |
| Tammy Miles |  |
| **Maine** | James Pelletier |  |
| Leigh Anne Bordas |  |
| Mullaguri Naidu |  |
| Robert Blanchard |  |
| Srilakshmi Velineni |  |
| Srini Venkatesan |  |
| **Minnesota** | Ashley Holmes |  |
| Ashley Samba |  |
| Jayson Carrigan |  |
| Mical Peterson |  |
| Mike Palmer |  |
| Rodney Gilbertson |  |
| **Missouri** | Candice Nahler |  |
| Joyce Distler |  |
| Lauren Masterson |  |
| Marissa McTavish |  |
| Michele Ainsworth |  |
| **North Carolina** | Althea Swinson |  |
| Kimaree Sanders |  |
| Naveen Shrimal |  |
| Sivasankari Muthurraja |  |
| Smitha Kakani |  |
| Soujanya Vallapuneni |  |
| **Ohio** | Heather Spencer |  |
| Iroabuchi Arum |  |
| Matt McCullough |  |
| Michele Lidle |  |
| **West Virginia** | Andrea Mitchell |  |
| Casey Perdue |  |
| Dawn Hawkins |  |
| Kevin Bell |  |
| Lacey Cannon |  |
| Morgan Krieger |  |
| Neal Winn |  |
| Nicole Chapman |  |
| Pranusha Yamsani |  |
| Puneet Juneja |  |
| Robert Phillips |  |
| Sandeep Singh |  |
| Sankar Edala |  |
| Santosh Dash |  |

**Agenda and Notes:**

1. Welcome

The meeting was started by Duane Fontenot explaining the purpose of the meeting in regards to focusing on helping states through the conversion process and making sure we are successful by the deadline. Duane mentioned for states to complete the Signup Genius survey (See link below) for their expected date for implementation so APHSA and TETRUS can assist.

1. States updates:
2. Conversion Updates and Projected Timeline Status
3. Issues or Challenges Impacting the Timeline
4. Lessons Learned for Sharing

**NCH 1.0 State Updates:**

**\*Reminder regarding selecting target dates:** To ensure the NEICE Project Team is available to support all nine states through this process, we estimate we can work with up to four (4) states per month. Please determine your conversion go live date and complete the Sign-up Genius at this link: <https://www.signupgenius.com/go/20F0F45A8A72AA5FE3-10to20> to reserve your conversion go live date as soon as possible. We have created 20 available slots for Monday go live dates from January – May 2024. Please keep in mind that the last Monday of May is a holiday and may not be the best time to go live.

* **Idaho (Target Date: Monday, 3/4/2024)** – Siva Adireddy stated they have started the development. Have not had much progress yet. They are confident on their specified date for completion and everything is going as planned. They have all of the documents and currently do not have any questions or challenges. They had some naming differences from 1.0 to 2.0. They reached out to Tetrus for assistance to get the issue resolved.
* **Indiana (Target Date: Friday, 3/29/2024) –** Bob Braun stated that they are feeling good. They are reassembling the people who assisted in getting the 1.0 started to understand the changes. He asked if there were any changes to the 100A and 100B? Duane stated yes. They will more than likely be reaching out next week to begin activity. They are still in the start-up stage. Hopefully They will have better products and software to deal with. Looking for a smooth project. Tetrus has been helpful in providing tools that they didn't have on the 1.0.
* **Kentucky (Target Date: Saturday, 4/1/2024) –** Sara Lovorn stated that they are on target for their projected target date to go into production in 2024. They have meet with Tetrus and APHSA for mapping documents. They may have some questions as they begin to dig into coding. They will contact Susmita to start prepping cases. They will be working to get Tetrus the necessary documents to get them set up for 2.0. There are some delays due to Federal reports that are due this time of year. Some coding will begin to be put into development and some in December with plans to start testing in Jan. 2024. No suggestions at this time. The process is similar to 1.0, but easier.
* **Maine (Target Date:)–** Not available
* **Minnesota (Target Date: Monday, 1/29/2024) -** Jayson Carrigan stated that they are in the process of completing the initial development phase within the next few weeks to begin testing. They have encountered minor tweaks. They have not submitted a timeline. They may be looking at the end of Jan. or Feb. timeframe. We will add Jan. 29th as a tentative date for ME. They have learned that the mapping document has been helpful in making the changes to map it to their database fields where there were differences. Not sure if it would be useful to other states because they catered it to their case management system. Advise would be looking at the numeration changes and different values in your state system and the NEICE system.
* **Missouri (Target Date: Monday, 4/29/2024) –** Joyce Distler stated that they are at the point where they have gone through the interface document. Because they have a different environment, they have to delve down into the technical part. They are not sure how long that will take but they are looking to work through that as their biggest challenge at this time. Hopefully they will have that ironed out within the next few weeks. They did put the end of April as their tentative date. Other challenges might be the testing part. They will have to figure out how to do their unit testing.
* **North Carolina (Target Date: February 2024)–** Althea Swinson did not have any updates at this time. She is attending to take notes to see if she can carry back anything to her team. She currently does not have any questions. They have selected a Feb. date. They have a lot of processes going on but she did not have a definite answer to if that date would stay the same. She asked if the new 100A and 100B forms are the ones that are on the AAICPC sight. Marci stated yes. Those are the forms that were updated in 2020 by AAICPC. They are in NEICE and are the forms NCH states should be using as well.
* **Ohio – (Target Date: May TBA) -** Michele Lidle stated they are in the beginning states. She has reviewed the mapping document and the changes. She also is aware that there are some changes on their end like child duplication. The challenges they face are being transitioned to a new state agency so there are some unknowns for them. Their March target date may be pushed back because of this transition. It seems much easier than before. They had a different vendor than 1.0 so the new vendor will be working on the new implementation of 2.0. Duane encouraged them to be sure to reach out if they have any issues.
* **West Virginia (Target Date: May TBA) –**Dawn Hawkins & Andrea Mitchell stated that they are still in the process of developing the timeline and finalizing the timelines. Kevin Bell stated that they have gone through the mapping document, and they are looking at what is needed for the scope of work to provide back to the state. It is too soon to know of any issues.

Additional discussion:

* Raghu added for states to use the information that other states have put out for assistance. Sara stated that it may be different due to their state requirements. She basically goes through the mapping document. Bob Braun is interested in the summary. Joyce asked for the suggestion to be repeated. Sara will be willing to share what they have with OH once it is approved by her administrators. There may be some differences, due to differences in their state requirements. Duane stated that APHSA can assist with sending shared documents through the APHSA staff.
* Duane asked if there were other states with unit testing issues. No one responded.
* Raghu added that Tetrus will be available to help with any issues that a state may have to resolve the issues as early as possible.
* Duane asked is there a standard to set up the testing environment. Tetrus can provide the support needed for the testing environment.
* Raghu explained the process for testing and the scenarios that are available in their testing phase, even being able to test as another state to make sure they are receiving information correctly. Raghu stated they are able to support this for the states.
* Sara Lovorn asked if the testing is different from 2019. Raghu stated yes. Sara has some people that were not there during 1.0 implementation so any training would be helpful to bring those staff members up to date.

**RESOURCES:**

**Meeting Minutes are published on the NEICE Support Desk Knowledge Base in the NEICE Management / NEICE Clearinghouse Direct States section -** [**https://support.neice.us/support/solutions/articles/6000268818-nch-1-0-to-2-0-conversion-states-memos-and-meeting-information**](https://support.neice.us/support/solutions/articles/6000268818-nch-1-0-to-2-0-conversion-states-memos-and-meeting-information)

**Benefits Memo to NCH 1.0 Direct transitioning states** (also published at the link above)**:**

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**Memo RE: Transitioning to NEICE 2.0 by May 31, 2024** (also published at the link above)**:**

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